

Appendix 1-7 – Re-Entry Operations - Initial Resource Needs Checklist

✓	Qty.	Description	Purpose/Use	Assigned to:
	1	Van-Type Vehicle	Pick up and delivery of supplies and personnel	Liaison/Services Coordinator
	12	Luggage carts	Transport luggage	Evacuee Handling Unit Leader
	10	Wheelchairs	Move Citizens	Evacuee Handling Unit Leader
	20	Pet Crates (Assorted Sizes)	Move Companion animals	Evacuee Handling Unit Leader
	20	Pet muzzles (Assorted Sizes)	Move Companion animals	Evacuee Handling Unit Leader
	30	Portable Radios with spare batteries	Communications	Logs/Doc Coordinator
	3	Large portable bank charger	Communications	Logs/Doc Coordinator
	4	Cell phones w/ chargers	Communications	Division Supervisor, Support Services Unit Leader, Evacuee Handling Unit Leader, Air Transportation Unit Leader
	1	Bull horn	Communications - Crowd Control	Liaison/Services Coordinator
	2	Print Fax/ Scanner machines	Communication & Documentation	Logs/Doc Coordinator
	2	General Office Supply Kits	Communication & Documentation	Logs/Doc Coordinator
	16	Laptop computers	Register evacuees & Support operations	Evacuee Processing Unit Leader
	20	Extension cords (12gauge & 25 feet)	Registration and support operations	Evacuee Processing Unit Leader
	10	Power strips	Registration and support operations	Evacuee Processing Unit Leader
	1	Microwave Oven	Food Services	Liaison/Services Coordinator
	3	Large Coolers	Food Services	Liaison/Services Coordinator
	2	Bunn Coffee Pots	Food Services	Liaison/Services Coordinator
		Coffee, Sugar, Cream, Cups, stir straws and Sweet-n-Low	Food Services	Liaison/Services Coordinator
	4	Large Dollies	Transport equipment and luggage	Evacuee Handling Unit Leader

